

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – 4 MARCH 2014

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| Title of report | MINUTES OF THE GRANTS REVIEW WORKING PARTY |
| Key Decision | a) Financial No b) Community No |
| Contacts | Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk |
| Purpose of report | To consider the recommendations made by the Grants Review Working Party. |
| Reason for Decision | To enable community and voluntary organisations in the District to receive financial assistance for projects that meet the Council's priorities. |
| Council Priorities | Homes and Communities |
| Implications: | |
| Financial/Staff | As set out within the budget. |
| Link to relevant CAT | Stronger CAT |
| Risk Management | N/A |
| Equalities Impact Assessment | Equalities Impact Assessment undertaken in 2008/09 |
| Human Rights | None. |
| Transformational Government | None. |
| Comments of Head of Paid Service | Report is satisfactory |
| Comments of Section 151 Officer | Report is satisfactory |
| Comments of Deputy Monitoring Officer | Report is satisfactory |

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| Consultees | Members of the Grants Review Working Party |
| Background papers | Agenda and associated documents of the meeting held on 28 October 2013 |
| Recommendations | TO APPROVE THE RECOMMENDATIONS MADE BY THE GRANTS REVIEW WORKING PARTY AS DETAILED WITHIN THE MINUTES ATTACHED AT APPENDIX 1. |

1.0 INTRODUCTION

1.1 The Grants Review Working Party meets each quarter to consider small grant applications and other items as detailed within the terms of reference in paragraph 2. As the group reports directly to Cabinet, all recommendations made will be sent to the first available Cabinet meeting after the group have met for final approval.

2.0 GRANTS REVIEW WORKING PARTY – TERMS OF REFERENCE

2.1 To make recommendations to Cabinet in respect of the following:-

- The undertaking of an annual programme of partnership grant reviews to ensure value for money and delivery against the Service Level Agreement;
- The allocation of partnership grants during the budget cycle;
- The assessment of small grant applications on a quarterly basis and determination of awards;
- The review and establishment of the criteria for the small grants programme;
- The continuing monitoring of grants upon completion of the review to ensure compliance.

MINUTES of a meeting of the GRANTS REVIEW WORKING PARTY held in the Board Room, Council Offices, Coalville on MONDAY, 20 JANUARY 2014

Present: Councillor D J Stevenson (Chairman)

Councillors P Clayfield, J Cotterill, J Legrys, J Ruff and N Smith

Officers: Mr L Brewster, Mr J Richardson and Mrs J Summerton

19 APOLOGIES FOR ABSENCE

There were no apologies for absence.

20 DECLARATION OF INTERESTS

Councillor J Legrys declared a disclosable non pecuniary interest in the grant application made by the Music Foundry under item 4 – One-Off Grant Application 2013/14 due to the fact that he knew the individuals behind the application.

21 MINUTES

Consideration was given to the minutes of the meeting on 28 October 2013.

RESOLVED THAT:

The minutes of the meeting held on 28 October 2013 were approved and signed as a true record.

22 ONE-OFF GRANT APPLICATIONS 2013/14 - DEADLINE 31 DECEMBER 2013

Councillor J Ruff enquired if there had been any progress with the application by East Midlands Housing Durban House that had been deferred for further discussions with the applicant following the last meeting. The Grants and Community Development Officer confirmed that she had contacted the applicant and had asked them to consider moving the event to a location within the District. It was confirmed that the applicant had rejected this suggestion.

RECOMMENDED THAT:

The application be rejected on the basis that the applicant would not consider utilising suitable facilities within the District.

The one off grant applications were considered.

It was noted by Members that there were insufficient funds in the budget to fully support all of the one off grant applications. Consequently, Members unanimously agreed to reduce the funding provided to all applications. Applications for £450 were to be reduced by £50 and those for £250 and £225 by £25.

Measham Museum Society - Towards the cost of production of a publication commemorating the men from the District who died serving their country during WW1. Publication costs will be approximately £3500. The District will be divided up into 5 areas and Measham Museum are applying for funding for the Ashby area.

Sum requested: £450

Sum recommended:£450

Chairman's initials

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Ibstock Historical Society - Towards the cost of production of a publication commemorating the men from the District who died serving their country during WW1. Publication costs will be approximately £3000 plus a 2 day history event on 23/24 May. The District will be divided up into 5 areas and Ibstock Historical Society are applying for funding for the Ibstock area (Ibstock, Heather and Ellistown)

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Diseworth Heritage Trust - Towards the cost of production of a publication commemorating the men from the District who died serving their country during WW1. Publication costs will be approximately £3000. The District will be divided up into 5 areas and Diseworth Historical Society are applying for the Northern Parishes.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Ravenstone Local History Group - Towards the cost of production of a publication commemorating the men from the District who died serving their country during WW1. Printing costs will be approximately £3000. The District will be divided up into 5 areas and Ravenstone Local History Group are applying for the Coalville area.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Hugglescote Talk & Tour Club - Funding towards the salary of a development worker who was made redundant last year. The worker has agreed a reduced rate to fulfil the duties for this amount.

Sum requested: £250

Sum recommended:£250

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £225.

Gatling Gun Productions Group - Funding to purchase additional filming equipment and software to further provide filming opportunities within the community offering all aspects of film creation and increasing the development of members in arts and cultural development.

Sum requested: £450

Sum recommended:£450

Chairman's initials

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Performing Arts Coalville - To deliver a number of cultural activities (poetry, arts, crafts, music) for young people and adults to experience 1914-1918 arts.

Sum requested: £225

Sum recommended:£225

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £200.

Worthington Community Group - Towards the production of a local newsletter "The Worthington Worthy" advertising local events. Costs to include printing costs, printer cartridge, large stapler, room hire.

Councillor J Ruff queried whether the production of a newsletter met the criteria for one off grants. The Grants and Community Development Officer confirmed that the application had been made to fund the startup costs of the newsletter so that future issues can be self-sustained.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

St Edward's Parochial Church Council Castle Donington - Contribution towards re- felting of St Edward's community hall roof. Total estimated cost is £15,000.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Chilcote Village Hall Management Committee - Towards the creation of a Diamond Jubilee commemorative garden and orchard within the grounds of Chilcote Village Hall. Quote received is for labour to clear site, repointing of stonework, paving work, supply of trees and plants, engraved memorial plaque amounting to £4,500.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Grace Dieu Priory Trust - Contributions towards repair of paths around the access to the Grace Dieu Priory visitor attraction. Total costs will be £4,500 and other funds are being approached.

Councillor J Legrys asked for confirmation that the grant would benefit the Trust and not the landowner. The Grants and Community Development Officer confirmed that this was the case.

Sum requested: £450

Chairman's initials

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be approved at the amended rate of £400.

Whitwick Community Enterprises - Funding towards the hire of a public address system for the annual party in the park on 6 September 2014. It is a one day annual event. Some costs are raised from own catering on the day.

Members raised concerns that the application did not meet the criteria as this was the second application that Whitwick Community Enterprises had made within this financial year.

Sum requested: £450

Sum recommended:£450

RECOMMENDED THAT:

The nominated officer's recommendation be rejected as the application had not met the criteria.

Vitalise - Applying for funding for ongoing costs of provision of respite care breaks of £340 per person per week.

Sum requested: £450

Sum recommended:£0

RECOMMENDED THAT:

The nominated officer's recommendation be approved.

Music Foundry - Funding towards research, consulting with groups and conducting market research and redesign of the online "Folk Diary" which is a lifeline for groups publicising events in NWL.

Sum requested: £450

Sum recommended:£0

RECOMMENDED THAT:

The nominated officer's recommendation be approved.

23 OTHER EXTERNAL FUNDING COMING INTO NORTH WEST LEICESTERSHIRE (OCTOBER TO DECEMBER 2013 - QTR 3)

Consideration was given to the report of the Grants and Community Development Officer.

It was noted that the following external funding had been received:

Coalville Wheelers New Clubhouse Project - £50,000

Mantle Arts – Dolly Shepherd Project - £8,200

Charley Heritage Group - £6,300

Ravenstone Village Institute - £6,000

Total fund received for quarter 3 - £70,500

RESOLVED THAT:

The report be received and approved.

Chairman's initials

24 BUDGET PROPOSAL 2014/15 - PROPOSED CESSATION OF ONE OFF GRANTS AND GRANTS REVIEW WORKING PARTY

Councillor D Stevenson confirmed that he would continue to fight the proposed cessation of off one grants. Nonetheless, he thanked both the Cultural Services Team Manager and the Grants and Community Development Officer for all of their hard work.

Councillor N Smith relayed the thanks of all Members to Councillor D Stevenson for having chaired the Working Party.

RESOLVED THAT:

The update be noted.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 6.42 pm